

COMMUNITY RELATIONS

COMPLAINTS CONCERNING INSTRUCTIONAL MATERIALS

REQUEST FOR RECONSIDERATION OF INSTRUCTIONAL MATERIALS

This form is for use only by District employees, District residents, or parents/guardians of children enrolled in a District school to challenge the content or use of an instructional material. For complaints regarding sufficiency of instructional materials, please use the Williams Uniform Complaint Procedure complaint form.

Date: \_\_\_\_\_

Name of person filing complaint: \_\_\_\_\_  
*Anonymous complaints will not be accepted.*

Group represented (if any): \_\_\_\_\_

Phone: \_\_\_\_\_ Email address, if any: \_\_\_\_\_

Address: \_\_\_\_\_

Publisher: \_\_\_\_\_ Date of Edition: \_\_\_\_\_

Name of school/classroom where material was used: \_\_\_\_\_

1. Please specifically state the nature of your concern or objection and identify your objection by page, tape sequence, video frame, or words, as appropriate. You may use additional pages if necessary.
2. Did you read/view the entire selection?
3. If not, what percentage did you read/view, or what parts?
4. For what age group would you recommend this material?
5. What do you feel might be the result if a student reads/views this material?
6. What would you like the school to do about this material?
  - Do not assign it to my child
  - Withdraw it from all students
  - Reconsider it

\_\_\_\_\_  
**Signature of complainant**

**E 1312.2 (b)**

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**For District Use:**

Request received by: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

Action taken: \_\_\_\_\_ Date: \_\_\_\_\_

Policy Adopted: 06/12/01  
Revised: 01/11/05  
Revised 12/12/06`  
Revised 04/24/07  
Revised: 9/25/07  
Revised: 3/11/08

MOORPARK UNIFIED SCHOOL DISTRICT  
Moorpark, California